



## **HISD Project Advisory Team Meeting**

### **Booker T. Washington High School**

**April 8, 2014 - 4:00pm**

**MEETING NO.:** 014

**LOCATION:** Booker T. Washington

**DATE/TIME:** April 8, 2014

**ATTENDEES:** LaShonda Bilbo-Ervin, HISD, Principal; Sammy Dyer, BTW Alumni; Lorraine Gibbs, SDMC; Carona Burns, BTW, SDMC; Princess Jenkins, HISD, Facilities Planning; Kathy Moreland, HISD, Dean; Tara Manning, HISD; Amanda Goodie, KWAME, Program Manager; Martin Laverne, Parent; Licia Green, FH/HP; Kim Jones, One World Group; Russ McLeod, KBR

**PURPOSE:** The purpose of this meeting is to discuss and receive an update on the building design for Booker T. Washington High School

#### **AGENDA ITEMS:**

- Review design update of front elevation
- Discuss exterior materials
- What to expect at the next PAT meeting

#### **NOTES:**

##### **Discussion:**

1. **Summer Mentor Program** - Fanning Howey/ House Partnership (FH/HP) Architects will offer Booker T. Washington students Summer Internships in Architecture and Construction Project Management. The program is an 8 week internship that will include Pre and Post Internship Activities including lectures, shadowing professionals, 2-3 week academic program at the school prior to the internship, reports by the students at the conclusion.
  - a. Application Process:
    - i. Students will be nominated to go through the Application process.
    - ii. Students will prepare a resume for review.
    - iii. Selected students will participate in an interview session.
    - iv. There are 4 positions available which are reserved for 11th and 12th grade students.
    - v. FH/HP and the PAT think that having a large interview pool will give more students real-world interview experience.
  - b. Interview:
    - i. Selected applicants will participate in a formal interview process.
    - ii. Some members of the PAT will be included on the Interview Committee.
  - d. Timeline:
    - i. Interviews will begin in 3 weeks (May 2014).
    - ii. Principal Bilbo-Ervin will start publicizing the week of April 14, 2014.
2. **Booker T. Washington Presence**
  - a. Tuskegee University and the Booker T. Washington Society want to collaborate in an effort to procure a replica statue and other memorabilia.
  - b. FH/HP shared that they had made initial contact with the Booker T. Washington Society.

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- c. FH/HP shared that they had contacted Tuskegee University (Office of Communications and Facilities Services) and that they asked a proposal be prepared.

**Questions and Concerns:**

- Q: Does HISD want to go a different direction that what we have already spent months discussing? (This question is in reference to Materials, Front Entrances, etc.)
- A: HISD wants to work with the PAT and the Architect to have a building that exemplifies Booker T. Washington's Guiding Principles and 21<sup>st</sup> Century Learning. In particular, other options for the flat part of the roof should be explored.
- Q: If we (as a PAT) are not in agreement with the direction are we able to change it?
- A: The Project Advisory Team is in place to advise on many issues as the new Booker T. Washington is designed. The goal is to reach consensus among all stakeholders. In some cases, all PAT members may not be completely in favor of a particular decision but this process allows everyone's opinion to be noted and discussed.
- Q: What is the value of the PAT input?
- A: The Architect stated that the PAT input has been very instrumental in the direction of the design. The Program Manager noted that 80 to 90% of the design is the direct result of PAT input.

**WHAT TO EXPECT NEXT PAT MEETING:**

1. The Architect will present updated design to the PAT.

**NEXT PAT MEETING:** The next PAT Meeting will be held on May 13, 2014 at 4:00pm.

Please review the meeting minutes and submit any changes or corrections to Amanda Goodie.

Sincerely,

Amanda Goodie, PMP, AVS  
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**RPH Consulting Group/KWAME**  
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